

Company Policy-Pol 3039 OH&S (Victoria Only)

October 2018

PURPOSE:

The Occupational Health and Safety Policy (Vic) articulates CITO Transport's commitment to ensuring the health and safety of all employees, contractors and visitors.

SCOPE:

This policy applies as a pre-requisite to all activities of CITO Transport. In the state of Victoria.

OBJECTIVES:

This policy aims to maintain a safe and healthy work environment.

POLICY:

1. Maintain a safe and healthy work environment

CITO Transport is committed to a safety-first approach. We do this by ensuring a safe and healthy workplace through eliminating or minimising the risk of injury to people, and the risk of damage to plant and equipment.

We will achieve this by following relevant workplace safety laws and adopting a risk management strategy of:

- identifying hazards in the workplace;
- assessing risks to workers and others;
- deciding upon and implementing measures to control those hazards; and
- monitoring that the controls are effective.

CITO Transport will commit appropriate resources to ensure the provision of:

- a safe work environment;
- suitable, safe and well-maintained equipment, including personal protective equipment;
- information, instruction, training and supervision to ensure competence and safety;
- safe systems of work for our workers; and
- safe use, storage and transportation of substances used in the workplace.

CITO Transport acknowledges its obligations to secure and promote the health, safety and welfare of people at work. These responsibilities rest, not only with the Managing Director, but are a prime function of all levels of management and supervision.

Although the prime responsibility for health and safety rests with the employer, it is the responsibility of all supervisors, employees, contractors and visitors to ensure their own and others health and safety by taking reasonable precautions, exercising proper diligence, observing safe systems of work, and reporting potential hazards.

CITO Transport will consult with and encourages the participation of all workers to manage workplace health and safety. Workers have obligations under Workplace Health and Safety Law and are expected to follow all company safety directives to create and maintain a safe and healthy workplace.

RESPONSIBILITIES:

Senior Management:

Senior Management is responsible for:

- the allocation of responsibilities and funding (resources) to facilitate this policy;
- securing and promoting the health, safety and welfare of people at work; and
- encouraging the participation of all workers to manage workplace health and safety.

Managers and Supervisors:

Managers and Supervisors are responsible for:

- securing and promoting the health, safety and welfare of people at work; and
- encouraging the participation of all workers to manage workplace health and safety.

RESPONSIBILITIES - All:

All persons are responsible for:

- ensuring their own and others health and safety by taking reasonable precautions, exercising proper diligence, observing safe systems of work, and reporting potential hazards; and

following company safety directives to create and maintain a safe and healthy workplace

Paul Calleja
Managing Director